

Chairman Thomas Reynolds called the meeting to order at 5:06 p.m. in the BELD Board Room. Those present at the meeting included Chairman Reynolds, Vice Chairman Anthony Agnitti, Secretary James Regan, General Manager William G. Bottiggi, Ken Stone and Jack Orpen, all of BELD and Susan Clawson, Relay for Life.

**I. Minutes of Prior Meetings**

**i. January 15, 2019 Open Meeting**

Voted: on motion of Mr. Regan, seconded by Mr. Agnitti, to accept the minutes of January 15, 2019 Open Meeting as written.

**II. Items for Action**

**i. Relay for Life Request**

Chairman Reynolds recognized Ms. Clawson. Ms. Clawson explained that she is the rep for the Relay for Life, Braintree-Milton-Quincy-Randolph and now this year we are welcoming teams from Weymouth and Abington. The event this year is on Saturday, June 8<sup>th</sup> from 11:00 a.m. to 11:00 p.m. and at Braintree High School. She is hoping that the Board would be interested in advertising with them again this year. Mr. Reynolds said it is a great event and that a lot of hard work goes into this event. Mr. Agnitti said he wanted us to get as much advertising exposure for this event. Ms. Clawson said we make sure that you have a presence at the event and we mention BELD at all of the planning meetings and on all social media. BELD usually has a table at the event as well.

Voted: on motion by Mr. Regan, seconded by Mr. Agnitti to match this event at the same level that we did last year. So voted.

**ii. East Braintree Little League Request**

Mr. Bottiggi explained this is for the signs at the majors fields. He continued last year we did two signs for \$200.00 – one for each field. They have gone up \$50.00 each. There was discussion on continuing this form of advertising.

Voted: on motion of Mr. Regan, seconded by Mr. Agnitti that we have two signs at the majors fields. So voted.

**iii. Braintree American Legion Post 86 Request**

Mr. Bottiggi explained that this is the 100<sup>th</sup> year anniversary for the Braintree American Legion Post 86. We received information on a book that they are putting out which has advertising in it. Mr. Agnitti said we should be marketing the high speed internet. There was a discussion on which ad to go with.

Voted: on motion by Mr. Regan, seconded by Mr. Agnitti, to advertise on the inside front cover with a color ad. The second choice would be the inside back cover color ad and third would be a full page color ad. If we have to go with our third choice we want a right side page. So voted.

**iv. Recreation Department Request – Sunset Lake Concert Series**

Mr. Bottiggi explained we received a letter from Mr. Chin regarding the annual concert series and cookout. The amount has not changed from last year.

Voted: on motion from Mr. Regan, seconded by Mr. Agnitti, to approve the \$9,000.00 amount for the annual concert series and a cookout. So voted.

**III. Items for Discussion**

**i. Potter II Update**

Mr. Bottiggi said a few ISO representatives are coming to BELD for a meeting tomorrow to help us navigate through the process of retiring Potter. ENE will be at the meeting as well. There are spreadsheets that you need to fill out for ISO. We will need to submit this information by next Friday. We will work with them for the rest of this year and then next February will be the substitution auction. If we clear that auction Potter will be retired June of 2023. This is still a few years away but that is the process.

In response to a comment by Mr. Agnitti, Mr. Bottiggi said we sold our obligation (the requirement that we have to run if called on) in January and February. If there was a scarcity condition we wouldn't have been penalized. We cannot do it every month because it would be too expensive. Those two months and maybe December we will look at trying at shedding our obligation again so we won't have to deal with shortage events.

**ii. Succession Planning**

Mr. Bottiggi told the Board that we are heading into a period of time where there are a lot of senior people. He continued there are four people at Potter that already have thirty two years of service. He continued in the next year to year and a half we have three electricians, two more Potter personnel, one meterman and a lineman that all can retire. There is not requirement to leave but a lot of people could go around the same time. There was discussion. There are possibilities with Pilgrim closing in June. They are highly trained people. It will be harder to replace the electricians – we needed fully qualified people who have high voltage, substation experience with an electricians license. There was discussion.

Mr. Reynolds asked about the staffing at the power plant. Mr. Bottiggi said we have six engineers total: four with two relief engineers. The first engineer that retires we will promote a relief engineer and we won't back-fill the relief engineer position. We will only need five engineers – especially with Potter retiring. He continued we will probably be going from twenty four personnel down to twenty or twenty one. We will do this with attrition. We won't lay anyone off at the plant. There was further discussion.

**iii. Legislative Update (State & Federal)**

Mr. Bottiggi explained that he went to the APPA Legislative Rally last week. He met with two of the four FERC commissioner and two staff members for the other commissioners. He mostly discussed the ISO's Winter Reliability Program and transmission costs. There was discussion.

**iv. APPA SEP (Smart Energy Program)**

Mr. Stone explained that APPA has introduced a new program SEP. It is similar to the RP3 program except this one is broken down into what we do for energy information, energy efficiency, community outreach, etc. He continued it is broken down into four areas and graded on scale of zero to one hundred. This program is a pass/fail: as long as you get above seventy you pass and get the national recognition. Mr. Stone has completed the application by hand and is completing it online right now. He is confident we will get a ninety. It is not due until May and the results are in November.

Mr. Bottiggi reported that Mr. Stone has been asked to be the Chair of the APPA E&O Committee. He continued that he will be finishing his term as an APPA board member in June.

**v. 89 Hobart Ave**

Mr. Bottiggi reported to the Board on a situation at 89 Hobart Avenue. The resident is unhappy with BELD and asking for \$4,000.00. Mr. Bottiggi continued the resident was not home at the time but his wife and

father-in-law were. The BELD tree crews were out and the wife asked for some extra trimming which we normally never do but this time the crew agreed. The father-in-law asked them to leave the wood for firewood. The resident came home and saw the trimming and has been in contact with BELD. He said that his wife never asked for the extra trimming. He gave us two estimates to replace all the shrubs in front of his house and put in a new lawn. He has mentioned that he will be trying to sell his house and feels he needs more curb appeal than what is there now. Mr. Bottiggi explained that since there is a difference in opinion on what actually happened he offered \$1,000.00 and then \$2,000.00 and he turned it down. There was discussion. The Board recommended that we wait until the leaves come out later in the spring. They asked Mr. Bottiggi to withdraw our offer and wait to see how the foliage fills in. The Board wants to see how it looks when everything is fully in bloom so they can assess. Mr. Bottiggi said we would let the customer know.

**vi. Fireking**

Mr. Bottiggi explained to the Board that Fireking bakery is moving to a larger building. They are going from 40,000 to 200,000 square feet and that would be increasing from 400 kW to maybe up to 3 megawatts. This is good for BELD. We are going to be putting in generators for peak shaving and they will also be there for him in an emergency. Our industrial load was up 11% last year. Mr. Reynolds asked if Fireking would now be our biggest commercial user. Mr. Bottiggi said he thought it would be second biggest as Wollaston Alloys is the biggest. We are doing this in two phases: we need to have Fireking powered up by May 1<sup>st</sup> and then generators will come later. He is going to have a pad put in – a 200 foot long by 10 foot wide slab – and on that will be two natural gas-fired generators, two transformers, switchgear, neutral ground reactors.

**vii. Solar Panels – Operations & Gas Compressor Building**

Mr. Bottiggi reported that we have two great roofs here at BELD – the Watson Operations building and the Watson Gas Compressor building – that face southwest and west. We are planning on putting solar panels on each roof. It is cheaper now than when we put one on the Operations Garage. There was discussion.

**IV. Personnel Update**

Mr. Bottiggi reported that the open meterman position, due to Mr. Fitzsimmons retirement, was awarded to Rich Grey. He starts on Monday as a Meterman C and with more experience and schooling will move up to B and then A. Mr. Grey's previous position, Storeskeeper, is now open and will be posted internally as soon as his trial period is over. This position requires a CDL license. However, if a current employee has a CDL permit they will be awarded the position with the agreement that they will be getting the CDL license.

**V. Old Business (As Determined/Needed)**

None.

**VI. New Business (As Determined/Needed)**

None.

**VII. Public Participation (As Determined/Needed)**

None.

**VIII. Tabled Items**

None.

**IX. Next Regular Meeting – Upcoming Meetings**

**i. Tuesday, April 9, 2019**

**X. Executive Session (As Determined/Needed)**

Not needed.

**XI. Adjournment**

Voted: on motion of Mr. Regan, seconded by Mr. Agnitti, to adjourn the Electric Division meeting at 5:40 p.m. So voted.

---

James P. Regan, Secretary

Chairman Thomas Reynolds called the meeting to order at 5:41 p.m. in the BELD Board Room. Those present at the meeting included Chairman Reynolds, Vice Chairman Anthony Agnitti, Secretary James Regan, General Manager William G. Bottiggi, Ken Stone and Jack Orpen, all of BELD.

**I. Minutes of Prior Meetings**

**i. January 15, 2019 Open Meeting**

Voted: on motion of Mr. Regan, seconded by Mr. Agnitti, to accept the minutes of January 15, 2019 Open Meeting as written. So voted.

**II. Items for Action**

None.

**III. Items for Discussion**

None.

**IV. Personnel Update**

None.

**V. Old Business**

None.

**VI. New Business**

None.

**VII. Public Participation**

None.

**VIII. Tabled Items**

None.

**IX. Next Regular Meeting – Upcoming Meetings**

**i. Tuesday, April 9, 2019 at 5:00 p.m.**

**X. Executive Session**

Chairman Reynolds announced that we would be going into Executive Session for the purposes of discussing confidential, competitively-sensitive or other proprietary information. He

continued having this discussion in open session could be detrimental to BELD and any decisions that we vote on will be announced when we come back into Open Session; if no votes are taken we will be adjourning.

This requires a roll call vote:

Mr. Agnitti – yes

Mr. Regan – yes

Mr. Reynolds – yes

Executive Session commenced at 5:43 pm.

Chairman Reynolds reopened the Broadband Open Session at 6:12 p.m.

**IX. Adjournment**

Voted: on motion of Mr. Regan, seconded by Mr. Agnitti, to adjourn the Broadband Division meeting at 6:12 p.m. So voted.

---

James P. Regan  
Secretary