



RFQ for Design Services

The Braintree Electric Light Department (“BELD”) is issuing a Request for Qualifications (“RFQ”) for design services (architectural, code specialization, cost estimation, fire protection and interior design) in connection with the renovation of an area within an existing office building at 100 Potter Road in Braintree to be utilized as a meeting room for employees. It is anticipated that the project will be completed by April 1, 2018 and the total project cost will be approximately \$100,000.

The RFQ will be available electronically and in paper form beginning on October 4, 2017. Electronic copies will be available by written request to rhenriksen@beld.com or paper copies may be obtained in person at the offices of BELD, 150 Potter Road, Braintree, MA 02184 Monday through Friday, 7:30 a.m. to 3:00 p.m. RFQs will not be mailed.

RFQ responses will be accepted until 10:00 a.m. on November 20, 2017 at the offices of the BELD, at the above address. The selection process is governed by BELD’s designer selection procedures and the provisions of M.G.L.c. 7C, § 54(a). The fee will be negotiated after responses are evaluated and finalists are interviewed.

BELD will hold a briefing session and site visit on October 30, 2017 at 10:00 am at the project site at 150 Potter Road, Braintree, MA. This will be the only time to visit the site and no other dates are available prior to submittal of the RFQ.

Braintree Electric Light Department
Board of Commissioners:

Thomas J. Reynolds Jr., Chairman
Anthony L. Agnitti, Vice-Chairman
James P. Regan, Secretary

William G. Bottiggi
General Manager